

# GW HOCKEY

## STAFF CODE OF CONDUCT

GW Hockey is committed to ensuring best practice and the quality of work of its staff. In this context, staff have a responsibility to the organisation to strive for and maintain the highest standards in the day-to-day conduct of their work. As such, the following Code of Conduct should be adhered to at all times.

### **Discrimination**

Staff must not discriminate in any way. Common forms of discrimination may include making employment or programming decisions based on family status, race, membership of the traveller community, gender, religion, colour, national or ethnic origin, language, marital status, birth, sexual orientation, age, disability, or political conviction.

### **Misuse of drugs and alcoholic drink**

It is a disciplinary offence to be at work whilst under the influence of alcohol or drugs not medically prescribed. If you are out drinking the night before an event please contact the event organiser and let them know you won't be available to work the following day.

### **Harassment, exploitation and abuse**

GW Hockey recognises that all staff and camp participants have a right to be treated with dignity and respect. Therefore, any proven instances of harassment, exploitation or abuse will be treated as gross misconduct and, as such, will result in appropriate disciplinary action being taken, up to and including dismissal.

### **Duty to report**

It is the duty of all staff who become aware of any breaches of this Code to report this immediately to the event organiser. Staff must ensure that all information about breaches of this Code are handled with the utmost discretion.

### **Insurance**

Any injuries caused as a result of working at GW Hockey are at staff member's own risk and GW Hockey holds no liability what so ever. If staff members would like insurance it is up to them to organise appropriate cover at their own expense.